

Examination Related Information

(Hard copy & soft copy of this Annexure must be submitted to the University).

ANNEXURE- XIII-A**For Online Transmission of Question Papers:**

Sr. No.	Infrastructure facilities at College	Yes/No
Strong Room:		
1	It must have Single Door Entry/Exit (with Safety Door/Grill for windows)	.Yes
2	Minimum Area shall be 20x20 sq.ft.	.Yes
3	Adequate Steel Almira/Cupboard for storage of Answer Books.	.Yes
4	C.C.T.V. Camera with recording facility that covers entire area or Downloading and Printing of online transmission of Question Paper process.	.Yes
5	Latest version Computer (Minimum 4) and Printer (Minimum 4) with Inverter facility, MS Office, PDF Reader, Win rar or Winzip.	.Yes
6	Dual Internet service, Primary with 1:1 dedicated line of 100 mbps speed by class "A" ISP, and alternate line with 1 : 1 dedicated line of 50 mbps speed, by an another Class „ A "ISP to ensure uninterrupted downloading facility, with 2 (two) static IP"s, Internet Dongle.	.Yes
7	Adequate Number of Paper Rims for printing Question Papers.	.Yes
8	One Photocopy Machine, UPS Backup.	.Yes
Scanning Room:		
9	Separate Scanning Room for scanning Answer Books after end of Examination Session under CCTV Surveillance. (Laptops and Scanners will be provided by the University Appointed Agency)	.Yes
10	Dual Internet service, Primary with 1:1 dedicated line of 100 mbps speed by class „A" ISP, and alternate line with 1 : 1 dedicated line of 50 mbps speed, by an another Class „A" ISP to ensure uninterrupted downloading facility, with 2 (two) static IP"s, Internet Dongle.	.Yes

To Set Up DEC for On screen Evaluation of Answer Books:

Sr. No.	Infrastructure facilities at College	Yes/No
1	Computers (20) with latest licensed Operating System Software (OSS) with antivirus and firewalls to provide all lock, work station with Computer chair and key board tray.	.Yes
2	Wiring and Networking (with Raw Power Supply and UPS) and one Printer per DEC	.Yes
3	Air conditioners, Biometric system, CCTV installation, Restrooms and 24x7 security.	.Yes
4	Collapsible gate for the main entrance with Name board and locking facility.	.Yes
5	Dual Internet service, Primary with 1:1 dedicated line of 100 mbps speed by class „A" ISP, and alternate line with 1 : 1 dedicated line of 50 mbps speed, by an another Class „ A "ISP to ensure uninterrupted downloading facility, with 2 (two) static IP"s.	.Yes
6	Appointment of one Professor as a Examination Co-ordinator to Co-ordinate this Online process.	.Yes
7	Separate Evaluation Room for Evaluating the Answer Books under CCTV Surveillance.	.Yes

Chandni
Principal

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